

Graduate Student Extension Request

CCAS Office of Graduate Studies
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Arts &
Sciences

Student Name _____ GWID _____

Degree and Program _____

First semester in program _____ Have you been granted an extension in the past? Yes No

Do you work? Yes No If yes, how many hours per week? _____

Do you currently receive a graduate assistantship, fellowship or tuition award? Yes No

Through what semester are you requesting an extension? _____

You must attach documentation that includes the following information:

PhD students:

- A summary of the work you have completed on your dissertation to date.
- What work remains to be completed on your dissertation.
- What prevented you from completing your program within the 8-year time limit.
- A schedule with dates for completion of the remaining components of your dissertation, approved by your dissertation advisor.

PsyD students:

- A summary of the work that you have completed on your MAP to date.
- What work remains to be completed on your MAP (if it is incomplete).
- Whether or not you have completed your internship, and the internship start and end dates.
- What prevented you from completing the program within the 5-year time limit.
- A schedule with dates for completion for the remaining components of your MAP, approved by your MAP advisor (if applicable).

Master's students

- What prevented you from completing the program within the 4-year time limit.
- A summary of the work you have completed on your thesis and what remains to be done (if applicable)
- A schedule with dates for completion of the remaining components of your thesis, approved by your thesis advisor, or what coursework is remaining for the degree.

Director of Graduate Studies: _____ Approve ____ Deny ____

DGS Comments (Required):

DGS Signature _____ Date _____