

Combined Degree Application Form

CCAS Office of Graduate Studies
Smith Hall 118
801 22nd Street, NW
Washington, DC 20052
Email: askccas@gwu.edu
Phone: 202-994-6210



Arts &
Sciences

Please refer to the guidelines below before completing this form.

Program Description

The combined degree program enables students to begin taking graduate level courses during the final undergraduate year, which will count toward both their undergraduate and the graduate degree requirements.

Students can only apply after completing 75 (grades posted) undergraduate credits, and must apply no later than the semester before the final undergraduate year. Admission to the graduate program will be contingent on the conferment of the undergraduate degree in the semester/year listed on page 2 of this application.

Application Process

1. An online application in the GWU Student Portal is **not** required. Instead, complete this form and submit it to your Director of Undergraduate Studies (DUS) for signature.
2. Submit the form to the Director of Graduate Studies (DGS) of the graduate program you are applying to for review. The DGS will notify you if you need to submit additional materials (for example, letters or recommendation, resume, statement of purpose). The DGS will mark their admission decision and sign the form. If **denied**, the DGS will notify you by email and cc: askccas@gwu.edu.
3. If **admitted**, the DGS will forward the form to CCAS Graduate Studies (Smith Hall 118, askccas@gwu.edu), and that office will email you an admission letter.

Double counting credit

- A limited number of credits will count toward both degrees. Please visit the department website and Bulletin entry for the maximum number of double counted credits permitted for your degree combination.
- Combined degree students double-count 6000-level courses or advanced undergrad courses that include additional work to qualify for graduate credit.
- Courses that were completed before admission to the combined degree program will not count toward the graduate degree.
- Only courses for which you receive a grade of B or better will count toward the graduate degree.

Students continue to be subject to undergraduate degree, enrollment, and academic standing requirements until their undergraduate degree is conferred, and must continue to consult with the CCAS Undergraduate Advising office and their undergraduate Director of Undergraduate Studies (DUS) to confirm how the courses on the Combined Degree Credit Form will apply to their undergraduate degree requirements.

Undergraduate tuition rates apply until the undergraduate degree is conferred. CCAS graduate tuition rates will apply thereafter.

Undergraduate students must be enrolled in at least 51% undergraduate-level coursework in a given semester in order to be eligible for undergraduate financial aid and many scholarships. Students must contact Financial Aid and/or their scholarship agency regarding their funding and plans for coursework each term.

Please sign and date to acknowledge the above program parameters, and complete the remainder of the application on the next page:

Student Signature: _____

Date: _____

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Please refer to the instructions on this form before completing.

Student Name: _____ GWID: _____

Email address: _____

Your Undergraduate Program

Degree: _____ Major: _____

Current GPA: _____ Concentration (if applicable): _____

The Graduate Program You Are Applying For

Degree: _____ Field of Study: _____

Concentration (if applicable): _____

Application Semester and Year:

I am applying to start my combined degree status in: Semester: _____ Year: _____

I plan to complete my undergraduate degree in: Semester: _____ Year: _____

I am applying to start my graduate degree in: Semester: _____ Year: _____

Director of Undergraduate Studies (DUS):

Name: _____ Email: _____

Signature: _____ Date: _____

Director of Graduate Studies (DGS) Admission Decision: Admit: _____ Deny: _____

Name: _____ Email: _____

Signature: _____ Date: _____